Creating a Parent Account

- Note: Parents MUST use the email that was previously provided to the school. If you need assistance please contact your child's school.
 - 1. Using a CHROME browser, navigate to: https://baltimore.focusschoolsoftware.com/focus
 - 2. Click Sign up now in lower right corner.



3. Enter the email address that was provided to the school and click **Send Verification Code**.



4. Open the email and locate the email correspondence from myBCPS B2C.



5. Copy the code from the email and enter it on the portal screen under **Verification Code** and select **Verify Code**.

Baltimore County Public Schools
Verification code has been sent. Please copy it to the input box below.
Email Address
Verification Code
VERIFY CODE
SEND NEW CODE
New Password
Confirm New Password
First Name
Last Name
CREATE ACCOUNT

 After entering the code, users should continue by making a New Password, Confirm New Password and enter their First Name and Last Name, click Create Account.

(FC	Baltimore Co Public Schoo	ounty ols
The code has continue.	been verified. You c	an now
Email Address		
New Password		
Confirm New Pas	isword	
First Name		
Last Name		
-		
	CREATE ACCOUNT	

7. Returning users should enter their **username** and **password** and click **Sign in**.

